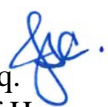


ANNE ARUNDEL COUNTY PUBLIC SCHOOLS

To: Employees

From: Jessica S. Cuches, Esq. 
Executive Director of Human Resources

Subject: COVID and Out of State Travel

Date: January 7, 2021

Copies: AEL
ASFCME
SAAAAC
TAAAC

The Governor has amended an existing executive order. Effective December 21, 2020, travel outside of Maryland requires a negative COVID test result or a 10-day quarantine. Travel to Delaware, Pennsylvania, Virginia, West Virginia, and Washington, DC is exempted from this executive order. Supervisors should facilitate employees returning from out-of-state travel by accepting an employee's negative COVID test result or managing the 10-day quarantine period.

Affected employees may use their available leave if they are unable to work from home (personal business, annual, sick leave). If an employee does not have available leave the employee may apply for Authorized Leave Without Pay by completing the [Authorization of an Exception for Use of Employee Leave Form](#).

JSC/sp